



Financial Assistance Award

DENALI COMMISSION

510 "L" Street, Suite 410

Anchorage, Alaska 99501

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www.denali.gov

Authority
112 Stat 1854

CFDA Number
90.100

Denali Commission Finance
Officer Certification

CEE

Project Number

0087-DC-2003-I3 – Amendment #1

Project Title

Allied Health Learning Center

Performance Period

5/15/2003 through 9/30/2005

Authorizing Resolution

04-11

Recipient Organization & Address

University of Alaska Fairbanks

College of Rural Alaska

P.O. Box 756500

Fairbanks, AK 99775

Recipient DUNS # 04-867-9567

Cost Share Distribution Table

| Accounting Code | Denali Commission | Other Contributors | Total |
|---------------------------|--------------------|--------------------|--------------------|
| 95670000 (amendment #1) | \$500,000 | | \$500,000 |
| 95670000 (original award) | \$1,000,000 | | \$1,000,000 |
| State of Alaska G.O Bonds | | \$2,000,000 | \$2,000,000 |
| | | | \$0 |
| | | | \$0 |
| Total | \$1,500,000 | \$2,000,000 | \$3,500,000 |

This Financial Assistance Award approved by the Federal Co-Chair of the Denali Commission is issued in triplicate and constitutes an obligation of federal funding. By signing the three documents, the Recipient agrees to comply with the Award provisions indicated below and attached. Upon acceptance by the Recipient, two signed Award documents shall be returned to the Federal Co-Chair of the Denali Commission and the Recipient shall retain the third document. If not signed and returned without modification by the Recipient within 30 days of receipt, the Federal Co-Chair may unilaterally terminate this Award.

- ☒ Special Award Conditions and Attachments
☐ Line Item Budget
☒ OMB Circular A-133, Audits of States, Local Governments and Indian Tribal Governments
(<http://www.whitehouse.gov/omb/circulars/a133/a133.html>)

Administrative Requirements (check one)

- ☐ OMB Circular A-102, Grants and Cooperative Agreements with State and Local Governments
(<http://www.whitehouse.gov/omb/circulars/a102/a102.html>)
☒ OMB Circular A-110, Uniform Administrative Requirements for Grants and Agreements with Institutions of Higher Education, Hospitals, and Other Nonprofit Organizations
(<http://www.whitehouse.gov/omb/circulars/a110/a110.html>)

Cost Principles (check one)

- ☐ OMB Circular A-87, Cost Principles for State, Local and Indian Tribal Governments
(www.whitehouse.gov/omb/circulars/a087/a087-all.html)
☒ OMB Circular A-122, Cost Principles for Nonprofit Organizations
(www.whitehouse.gov/omb/circulars/a122/a122.html)
☐ OMB Circular A-21, Cost Principles for Educational Institutions
(<http://www.whitehouse.gov/omb/circulars/a021/a021.html>)
☐ 48 CFR 31.2, Contracts with Commercial Organizations

Signature of Authorized Official - Denali Commission

[Signature]

Typed Name and Title

Jeffrey B. Staser, Federal Co-Chair

Date

3.4.2004

Signature of Authorized Official - University of Alaska

[Signature]

Typed Name and Title

Maggie Griscavage, Director,
Grants and Contract Services

Date

3/26/04

***Award Conditions to the Financial Assistance Award
Between the Denali Commission and
University of Alaska – College of Rural Alaska
For the Allied Health Center
Project No. 0087-DC-2003-13, Amendment#1***

1. Scope of Work

This project is for the renovation and related equipment for the University of Alaska – College of Rural Alaska (UA) Allied Health Learning Center which will also co-locate the Community Health Aide Practitioners (CHAPS) training programs in partnership with Tanana Chiefs Conference (TCC). This project is for the renovation costs associated with the new Tanana Valley Campus Center (TVCC) located in Fairbanks, Alaska in the former Fairbanks Courthouse on Barnette Street. The facility was acquired from the State of Alaska and is being redesigned to provide TVC a campus which will house student assistance administration and academic/vocational programs.

This funding is to support the renovation and equipment costs related to providing allied health career training including but not limited to Medical Assisting, Dental Assisting, Phlebotomy, Billing and Coding and other allied health related careers. The Health Learning Center will collaborate with the Alaska Health Education Training Center in the College of Rural Alaska. The renovation will provide a facility which will offer increased access to clinical courses to rural students statewide that are enrolled in University Allied Health programs by distance. The renovations will also provide a home or learning hub for summer events for rural high school students such as dual credit courses, lab experiences and hands-on learning experiences in health career explorations.

In Partnership with the TCC Community Health Aide Practitioner training programs, the renovated Allied Health Learning Center and associated equipment will provide a co-located site to reach TCC's rural and remote Health Aides and provide for continued distance education training. This facility will provide for distance education classrooms and equipment to reach TCC Health Aides and provide for on-site space for instruction and clinical/laboratory instruction.

\$1,000,000 in Denali Commission funding was awarded to this project under the original financial assistance award (0087-DC-2003-13). An additional \$500,000 in Denali Commission funding is being awarded for the continuation of this project under this amendment.

The additional \$500,000 will be used for the construction of the Allied Health Facility as identified in the attached Allied Health Center Site Plan and Allied Health Center Budget both previously provided by the University of Alaska – College of Rural Alaska.

All Commission funding is intended for use for the scope of work identified in the Award document only. In the event there is a balance of funding remaining after the full scope of work has been completed, the Denali Commission shall determine how the excess funds will be allocated.

Budget Detail - Amendment #1:

| Category | Amount |
|-----------------------|------------|
| Professional Services | \$ 40,800 |
| Construction | 407,000 |
| Project Management | 27,200 |
| Indirect Cost 5% | 25,000 |
| Total: | \$ 500,000 |

2. Milestones

| Milestone | Planned Start Date | Actual Start Date | Planned End Date | Actual End Date |
|-----------------|--------------------|-------------------|------------------|-----------------|
| Business Plan | 6/15/2003 | 6/15/2003 | 7/15/2003 | 7/15/2003 |
| Planning/Design | 6/15/2003 | 6/15/2003 | 8/1/2003 | 11/15/2003 |
| Construction | 7/15/2003 | | 9/30/2005 | |

3. Award Performance Period

The Award performance period is 5/15/2003 through 9/30/2005. This is the period during which Award recipients can incur obligations or costs against this Award.

4. Direct and Indirect Costs

The cost principles of OMB Circular A-122 are applicable to this Award. Indirect costs are limited to 5% allowable under this Award. Please refer to the cost principles regulations for specific details on other allowable charges under this Award.

5. Budget and Program Revisions

The Administrative Circular A-110 applies to this Award. Please refer to the Administrative Circular for specific details on revisions to this Award. The Administrative Circular requires that UofA will inform the Commission in writing (e-mail, letter, or report) at the earliest possible date of any unanticipated project cost overrun, project schedule delays, or changes in the project scope or changed site conditions.

6. Payments

Payments under this Award will be made through the U.S. Department of Treasury's Automated Standard Application for Payment (ASAP) system. The ASAP system is the Commission's mechanism for requesting and delivering Federal funds to Award recipients. Your organization must be registered with the ASAP program in order to make draw downs. Please contact the Commission's Program Manager or Finance Manager for further information about registering with the ASAP program. Payments

shall be made in accordance with Administrative Circular A-110. **No interest will be accrued on these funds.**

7. Reporting

Three forms of project reporting are required under this Award, listed below. Uof A will submit reports using the Denali Commission's on-line Project Database System, available at www.denali.gov.

- a. **Progress Reports** shall be submitted on a quarterly basis. The first reporting period is January 1, 2004 – March 30, 2004, and each 3 months thereafter. Reports are due within 30 days of the end of the reporting period. Progress reports shall include the following:
 - i. Total project funding, including both Denali Commission funding and other project funding sources.
 - ii. The total project expenditures for the project as of the end of the reporting period, including both Denali Commission and Other funding sources.
 - iii. Update schedule and milestone information as identified in the Scope of Work
 - iv. Narrative summary of the project status and accomplishments to date, and address the following questions: is the project on schedule, is the project on budget, and what actions are planned to address any project problems.
 - v. Photographic documentation of project progress shall be provided with the progress reports for active construction projects. The photo documentation shall include a minimum of three, dated photos per reporting period such that a complete record of the construction is maintained over time, from “before,” showing the situation before the start of construction, to “during” showing work proceeding on the project, and “after” to show the finished project. Photos shall be provided in a digital format as part of the on-line report. A short description of the activity and names of those in the photos shall also be provided.
- b. **Wage and Residency Reports** shall be submitted on an annual basis using the Denali Commission On-line Project Database. The reporting period is January 1st – December 31st of each year. Reports are due within 30 days of the end of the reporting period. The Wage and Residency Report shall include the following information by for each construction project
 - i. Total number of Local Residents employed during the year, and their total payroll earnings.
 - ii. Total number of Non-Local Alaska Residents employed during the year, and their total payroll earnings.
 - iii. Total number of Non-Alaska Residents employed during the year, and their total payroll earnings.

- c. **Federal Single Audits** shall be submitted annually, when required. In accordance with OMB Circular A-133, which requires [subpart 200] “Non-Federal entities that expend \$500,000 or more in a year in Federal awards shall have a single or program-specific audit conducted for that year in accordance with the provisions of this part. [subpart 205] The determination of when an award is expended should be based on when the activity related to the award occurs.”

Recipients shall also submit single audits to the Federal Clearinghouse designated by OMB. Information can be found on the following web-site:

<http://harvester.census.gov/sac/>

8. Project Close-Out

The project close-out shall be completed within 90 days of the end of the Award performance period or within 90 days of the completion of the project, whichever is earlier. Recipients must also draw down any remaining funds for expenditures incurred under this award during this 90-day period.

The Project Close-out report shall be submitted on-line through the Denali Commission’s on-line Project Database System, available at www.denali.gov. The project close out will require the recipient to submit the following information:

- a. Final data for each item listed in paragraph 6(a) “Progress Reports”
- b. Final project expenditures itemized by the following categories: planning & design; materials & equipment; freight; labor; project administration/overhead and other expenses.
- c. Acknowledgement of support: For all construction projects, the Award recipient shall include an acknowledgement of the Government’s support for the project(s) developed under this Award. The Award recipient shall display a sign that:
 - i. Has the Denali Commission logo displayed on the upper right-hand quadrant;
 - ii. States the following: “This project was financed by the Denali Commission and its partners (*list the name of the funding partners*)”;
 - iii. Shows the logo of each partner in the lower right-hand quadrant.

The cost of this sign shall be paid out of the project funding received by the Award recipient from the Denali Commission. Final approval of signage material and placement of sign must be obtained from the Commission Project Manager.

9. Public Policy Laws and Assurances

Award Recipients are required to comply with the public policy laws and assurances on Standard Forms SF 424b (non-construction projects) or SF 424d (construction projects). This form must also be signed by a certifying official of the organization. Some of the laws are highlighted below for your reference.

To the maximum extent practicable, considering applicable laws, Funding Recipients shall accomplish the project contemplated by the Award using local Alaska firms and labor.

No portion of this award may be used for lobbying or propaganda purposes as prohibited by 18 U.S.C. Section 1913 or Section 607(a) of Public Law 96-74.

Project level environmental reviews in accordance with the National Environmental Policy Act (NEPA) and the National Historic Preservation Act (NHPA) are required for each project undertaken with Denali Commission funds.

10. Non-Compliance with Award Conditions

Recipients not in compliance with the terms and conditions of this Financial Assistance Award will be notified by the Denali Commission. The Denali Commission will work with the recipient to identify the steps necessary to bring them back into compliance, and will establish an appropriate time frame for the corrections to be made. If the corrections have not been made by the deadline, the Denali Commission reserves the right to either suspend or unilaterally terminate the Financial Assistance Award for non-performance.

11. Program Manager, Financial Manager & Other Contact Information

| Denali Commission | University of Alaska |
|---|---|
| Krag Johnsen 510 L Street Suite 410 Anchorage, AK 99502 (907) 271-1413 KJohnsen@denali.gov | PROJECT INVESTIGATOR Bernice Joseph UAF College of Rural Alaska 418 Brooks Building Fairbanks, AK 99775 (907) 474-7143 Bernice.joseph@uaf.edu |
| | PROGRAM MANAGER John C. “Jake” Poole UAF Tanana Valley Campus P.O. Box 758040 Fairbanks, AK 99775 (907) 455-2850 fnjcp@uaf.edu |

| | |
|-------------------|--|
| Denali Commission | University of Alaska |
| | PROJECT MANAGER Mike Schuetz, P.E. University of Alaska Fairbanks 590 University Avenue, Ste 219 Fairbanks, AK 99775 (907) 474-6650 mschuetz@ddc.uaf.edu |
| | FINANCIAL MANAGER Deby Chapman UAF Tanana Valley Campus P.O. Box 758040 Fairbanks, AK 99775 (907) 455-2888 d.chapman@uaf.edu |